

Birmingham Figure Skating Club - Board of Directors Meeting Minutes – Jan. 4. 2009

Board Members Attending: Robin Lorenz, Kim Hardwick, Megan Wyatt, Beth Noble, Karen Litwiniec, Payge Chambliss, Tracy Spradling, Judee Evans, Carla Hardman, Shari Hanby, Dodi Jacobi, Linda Beamon, Elisa Rush and Diana Deavers. Also attending: New Board Member Jennifer Kenski and Mr. Spradling- Welcome!

1. Meeting Called To Order.

2. Welcome New Board Member: Anna Wong resigned as a Board Member & Club Treasurer due to a move to Slovakia. She remains a club member, however her Board position has been filled by Jennifer Kenski and her position as Treasurer has been filled by Diana Deavers. WELCOME BACK JENNIFER! All accounts have been switched over and all financial matters will now be handled by Diana. Please leave any paperwork in the purple folder and call Diana to let her know what matter needs to be handled! The following Board Members can sign checks: Robin, Beth, and Diana.

3. Minutes: Nov. 2nd Minutes were approved with one correction: Payge sent a card to Linda Beamon!

4. Treasurer's Report:

a. Current Financial Status (Club only) : Members received Oct/Nov. Account statements. Some checks from club account written to board members have not been cashed....Payge and Shari will check into the matter. Motion was made to approve treasurer report and report was approved.

b. Other financial matters:

-Diana will do reports in Quikbooks so it will provide a description for each item.

-Diana suggested the Club develop a "check request" policy. It was discussed that most expenses are pre-approved prior to the check being written. Approval for such expenses would be discussed at meetings and thus reflected in the Minutes.

-Robin discussed Document Sharing options on Google that used a sign in and password protection.

5. Test Chair Report:

Test Session scheduled for 3/8/09 will be a Full Test Session. Beth has confirmed the following judges: Lisa Boyer, Karen Litwiniec, and Tony Torres. She is still waiting to hear from 3 other judges. The deadline to apply is Feb. 15. Ice is reserved from 8am-4pm. No high level dance will be offered, but high level FS and moves will be accommodated.

Huntsville judges may have to come in the night prior, however, if the session is not full then the start time will be delayed and they can travel on the day.

6. Committee Reports:

a. Membership: Tracy is reviewing the former application and making tweaks. USFS Governing Council is slated to meet in May and that is when they will determine any fee increases. The Board discussed establishing more definitive criteria for a "family" membership to be for a traditional family that is for members that all reside at the same address and would only receive one magazine. In the event the family has members who are in college and residing at a separate address, Robin mentioned the "College" level that is offered by USFS. Tracy will investigate and the Board will discuss setting specific criteria that will include a maximum age and specifications toward additions of members.

b. Sanctions: BIB was approved.

c. Activity: *see Junior Board Report*

d. Volunteer: Sign up forms on the rear of the membership forms were not completed on every application. Forms need to be improved and more noticeable! *Winter Wonderland:* Kris Hipolito has list of volunteers from Winter Wonderland.

e. Skater Incentive:

f. Basic Skills Competition: **Blades In Bama ("BIB") Sat. March 7, 2009 Main Rink**

Anita is updating Video form. Practice Ice will be the night before and 1 hour before the event-form should be ready soon. Application is delayed because Kim is waiting on coaching package from Danny (should include disclaimer that additional practices will be their responsibility!) Skate Classes begin 1/5/09, so Kim plans to do the Parent Meeting at that time and present the BIB Competition with DVD and could use help from the JR. Board!

- g. Fundraising: Kim encouraged we hold a Consignment Sale before BIB. Dodi inquired about hosting an Applebees Pancake Breakfast- possibly Jr. Board?. Other fundraising ideas: sell figurines from KB toys, flower sale. Diana suggesting selling “throw” items at BIB. It was suggested that the Jr. Board could be sweepers. Items could be secured in clear bags to keep small eyes and bobbles from breaking loose on the ice.
- h. Newsletter: Dodi needs info on the Synchro team. She also needs pictures for the newsletter.
- i. Awards/Banquet: **June 5, 2009- The Harbert Center--** Nothing will be worked on until April! However, Jr. Board could assist by making suggestions for favors!
- j. Publicity & Marketing: Solomon Crenshaw had an article on Ashley and Brittney. Peyton Demotte was the Skater Spotlight in the USFS Skating Magazine! Jacket Sales raised approximately \$280!!!
- k. Bridge Program Committee:
- l. Parent Committee:
- m. Club Historian Committee:
- n. Website Committee: New pictures have been added. Jennifer plans to update Coaches information on the web and would like new pictures of the coaches. Diana offered Ashley to take them! She said it could be done in 1 day if the coaches were available. Robin will discuss with Danny. Eric mentioned that the Coaches pictures and descriptions should be by Coach Lounge door---this would require a new bulleting board being built and installed.
- o. Competition Committee: **SEPT. 11-13, 2009- Welcome Allen Spradling/Competition Chair!** Chief Referee and Accountant have been secured. IJS has been secured and deposit for the equipment. Need committee chairs! Robin will send an club wide email to solicit for volunteers. Robin is putting together the Announcement and waiting to hear back from coaches on including moves and jumps/spins. Jennifer Kenski suggested that we should include an Adult Solo Dance event. Kim suggested that all music should be on CDs and that no cassettes be allowed. Allen will follow up with Dennis Boyer (Chief Acct.) regarding a secondary Accountant.
- p. Sunshine Committee: An Associate member was injured. Board discussed that Sunshine should be extended to associate members as it is for regular members.
- q. Bulletin Board: Synchro Sectionals will be featured- need Synchro pictures. Ashley & Brittney will be featured for Nationals. For SEGL competitors, wall doo-lollies on top of the windows fore club members competing. Carla will try to get accurate list. (Board members who sign applications- keep track of which applications you sign- this will help Carla!)

6. Board Liaisons:

- a. Junior Board: (Shari Hanby- Liaison) Shari reported that no ice is available between now and Valentines Day. The Jrs. Discussed having a Pajama (“PJ”) Social off ice at another location. The Jrs. also discussed having a “Secret Pal” prior to the function so it would require some kind of sign up. Jr. Board will have to set guidelines and rules. Beth was concerned the event would not appeal to male members, however, most attendees are not usually male. *Other event suggestions*: Bowling. The Jr. Board will continue to search for a event location and encourage membership. Participation in the secret pal plan would not be for Skater Incentive credit. *Winter Wonderland Cast Party*: Jr. Board did great job! We ran out of pizza. *Food Drive*: Collected 2 boxes of non-perishable food for Oak Mountain Mission!
- b. Coach Liaison: (Danny Tate- Liaison)- *no report*. Robin requested a description of charges and fees from the coaches in regards to lessons, competitions and music editing in order to assist new parents. She is considering having a parent meeting for SEGL
- c. Synchro Team Liaison: (Kim Hardwick-Liaison) Treasurer reports were distributed. Pre-Juv. Synchro competes at Nationals Jan. 28-Feb. 1. Trading pins are now available for \$2 each!
- d. ISI Liaison: no report.

OLD /NEW BUSINESS:

- a. Dodi Jacobi & Jennifer Kenski needs to sign Conflict of Interest Statement/ByLaw Statement.
- b. SEGL Qualifying Awards- Robin Sent list
- c. Are we interested in collecting for the Memorial Fund with our applications?

NEXT MEETING: March 1, 2009