

BFSC Board Meeting Minutes - June 8, 2008

Next Meeting – Monday, July 7 6:30 pm at the PCC (note: this is a change from the previous date & time)

Board members in attendance: Robin Lorenz, Shari Hanby, Anna Wong, Beth Noble, Payge Chambliss, Kim Hardwick, Linda Beamon, Elisa Rush, Carla Hardman, Dodi Jacobi, Tracy Spradling

Secretary's Report – The secretary could not be present, so no prior meeting minutes were reviewed.

Treasurer's Report – The Treasurer presented the checking account activity for April and May. The club has \$17,499.00 cash on hand. The treasurer's report was approved.

- Committee Chairs need to start preparing their budget for the coming club year.

Test Chair Report – There are currently 54 tests scheduled (about 6 ½ hours total time). The test session is not full and more skaters are needed. The session will most likely lose money since we are having to fly in three judges.

Awards Banquet Report – The banquet has gotten very favorable response. The Harbert Center folks were good to work with. Most feel we should have the banquet at this location again. The raffle raised over \$200 for the club. Several present would like next year's banquet to change to a June date since the end of May is so busy. The banquet chairs will check on June dates.

USFS Board Education Seminar – Kim and Payge will cover the board at a future meeting. The board is asked to read the handout from their folder titled 'Board Building Handbook'.

BFSC Bylaws – The board was given a copy of the BFSC bylaws and is asked to read them by the next meeting. The board will be asked to sign a sheet stating that they agree to uphold the bylaws at the July board meeting. Kim pointed out that our bylaws state we are a 501 c 3 non-profit organization; however, we do not have a copy of the documents proving this. Kim will check with the AL Attorney General's office to determine if they have a copy of documentation.

Committee Chairperson Responsibilities - Each board member is expected to fill one or more chairperson positions. (Board members not yet assigned a responsibility can assist as co-chair. Please let Robin know where you want to serve.) The following have been assigned:

Membership – Tracy Spradling

Sanctions – Robin Lorenz

Activity – Payge Chambliss

Volunteer – Beth Noble/Carla Hardman

Skating Incentive Program - Beth Noble

Basic Skills Competition – Kim Hardwick

Fundraising – Payge Chambliss/Dodi Jacobi/Shari Hanby

Newsletter – Dodi Jacobi

Awards Banquet – Elisa Rush/Linda Beamon

Publicity & Marketing – (Megan Wyatt was suggested ?)

Bridge Program – Kim Hardwick/Shari Hanby

Parent Committee – Kim Hardwick/Linda Beamon

Club Historian – Carla Hardman

Website – Jennifer Kenski

Competition – Anna Wong

Sunshine – Linda Beamon

Liaison to Junior Board – Shari Hanby/Payge Chambliss

Test Co-Chair – Carla Hardman

Bulletin Board - ?

Synchro Liaison – Kim Hardwick

Skater Incentives – Program will begin July 1, 2008 (will apply to events after this date) and go through June 30, 2009. Skaters are responsible for keeping their own records and parents are responsible for keeping track of their volunteer hours. As soon as we set a budget for the 2008/2009 Club year, we can determine the amount of money that will be earmarked for incentives. Information was provided to the membership at the banquet and will be covered again at the next Club night.

Board Meeting Calendar – The meeting schedule was handed out. Board members must attend 60% of the scheduled meetings to remain on the board. Upcoming meetings are as follows (please note the change to the July meeting):

July 7, 2008 (Monday 6:30 pm)

August 3, 2008

September 7, 2008

October 5, 2008

November 2, 2008

December 7, 2008

January 4, 2009

February 1, 2009

March 1, 2009

April 5, 2009

May 3, 2009

All board meetings, with the exception of the July meeting, are scheduled for the first Sunday of the month at 4:00pm at the PCC. Please let Robin know in advance if you will not be able to attend a meeting. The meetings will last approximately an hour and a half.

Action Items & Reminders:

Everyone – Read Club bylaws

Everyone – Read Club Ed Series ‘Board Building Handbook’

Everyone – Get membership renewals in by 6/25

Everyone – Check your slot in the purple folder in the skate school office on a regular basis

Committee Chairs – Begin to think about 2008/2009 budget

Officers – Check membership status when signing competition applications

Robin – Check with Megan on form for board to sign indicating support of by-laws

Kim – Provide Conflict of Interest form for board to sign at July meeting

Tracy – After 6/30 run membership report for the back of the purple folder

Kim – Check on 501 c 3 status and paperwork

Kim – Provide Carla with Synchro history